**École de technologie supérieure**

**WORK PLAN**

**DGA 1005 – *Lectures dirigées* (Prescribed reading)**

**Instructions:**

**Please use this form to supervise a student in the DGA 1005 – Prescribed reading course.**

**Please complete the form electronically and have it signed by the student (you can convert into a PDF for more convenience).**

**To be submitted by email to** [**the Study Management Officer of your program at the Graduate Studies Office**](https://www.etsmtl.ca/en/students/contact-persons) **(or to cycles-sup@etsmtl.ca).**

* **Note that filing this form does not constitute *enrolment* (*inscription*) in the DGA1005 activity.**
* **Following the submission of this form, it is important that the student register on CHEMINOT for the DGA1005 activity during the enrolment and course change periods (**[**see the calenda**](http://www.etsmtl.ca/en/studies/Academic-Calendars)**r).** 
  + *N.B. After the enrolment period expires, the student must write to* [*the Registrar’s office*](https://www.etsmtl.ca/en/students/contact-persons) *to be registered.*

*DGA1005 – Lectures dirigées (Prescribed reading) (3 cr.)*

This activity allows the student to carry out extensive reading under the supervision of his Research Director in a discipline related to his particular area of specialization. The objective is to complement the student's training by allowing him to deepen and broaden his knowledge while developing a critical and analytical mind.

This activity requires the student to be very autonomous. The professor is responsible for choosing reading lists and monitoring the student. Periodic meetings are held throughout the activity. *A report, whose objective, nature and scope are defined by the professor, should be written at the end of the course.*

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| --- |
| Identification of candidate |
| Last name:       First name: |
| Permanent Code: |
|  |
| During what term does the DGA1005 activity take place:  Year: Term: |
| PhD Supervisor: |
| PhD Co-supervisor: |
| Professor who will supervise DGA1005 (if different from Supervisor or Co-supervisor): |

**Description of activity:** Indicate the general topic; mention specific aspects to be covered, general expectations from the student (e.g., increase knowledge of a subject).

**References:** List of references the student will have to go through. Attach a separate sheet if needed.

**Evaluation mode:** Indicate evaluation criteria and their respective weightings as well as the mode of operation adopted for this activity. (E.g.: weekly oral presentations 20%, monthly meetings, report 40%, summary of references, etc.)

REPORT:     / 100

Work:     / 100

Presentation:     / 100

Examination:     / 100

Other:     / 100

Total:     / 100

Comments:

**If the professor supervising DGA1005 isn’t the Research supervisor**

**OR If the supervision is shared with the ÉTS Co-supervisor or with another ÉTS professor:**

**Please indicate how the evaluation will be shared:**

Research supervisor: 0%  50%  100%

Co-supervisor/Supervisor: 0%  50%  100%

Other Supervisor (ÉTS prof.): 0%  50%  100%

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Student Signature DATE

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PhD Supervisor Signature DATE

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PhD Co-supervisor Signature DATE

**OR**

Professor who will supervise DGA1005

(if different from Supervisor or Co-supervisor