***Prix d’excellence du Conseil d’administration à la maîtrise avec mémoire et au doctorat***

# This competition is intended for dissertations and theses for which the final deposit (\*) was made:

* **In time for the graduation ceremony of the Autumn 2023 (due date, September 17, 2023)**
* **In time for the graduation ceremony of Spring 2024 (due date, January 28, 2024)**

*(\*) The date of the final deposit is the date “Résultat final” indicated in your ChemiNot.*

**Notes:** You are not eligible if your dissertation or thesis is confidential at the moment of the final deposit and cannot be published by the *ÉTS* library.

At the Master level, you must have a GPA of 3.70 to be eligible

The complete application includes the following and must be submitted by e-mail to *Décanat des études*, nathalie.fernandez@etsmtl.ca:

1. **A single document (in PDF format)** that contains the documents listed below, **in the following order**:
	* The [Identification form](https://www.etsmtl.ca/en/docs/activites-et-services-aux-etudiants/finances-budget/bourses-etudes-ets/Documents/prix-ca-fiche-identification) completed.
	* An abstract of your dissertation or thesis of 3 to 5 pages (including the title and the references) outlining the research problem, the methodology and the result.
	* A second text of up to two pages long, outlining the noticeable achievements or contributions of your research regarding, for instance: originality, quality, potential benefits for the field of knowledge, potential applicability and technology transfer and potential contribution to the development of society.
	* A complete and up-to-date curriculum vitae (no photo, no logo), including all awards and scholarships obtained, publications and papers (make sure to comply with the presentation standards as outlined in page 2 for publications, communications, scholarships and awards).
	* The transcript for your Master’s program (only for candidates for Prix d’excellence at the Master’s level).

# An electronic version of the dissertation or thesis (only if your dissertation or thesis has not yet been published at the library on [*Espace ÉTS*](https://espace.etsmtl.ca). The delays between the final submission and the publication by the library can be quite long; please check the availability of your manuscript).

1. **Proof of acceptance or submission** of publications and papers (refereed only) that have not yet been published or presented.

# Due dates for the submission:

* For the graduation ceremony of Autumn 2023, a complete application\*\* must be sent by **September 17, 2023**, at the latest.
* For the graduation ceremony of Spring 2024, a complete application\*\* must be sent by **January 28, 2024**, at the latest**.**

*\*\* In the case where the final submission cannot eventually be registered in time, your application will be automatically considered for the next contest (that is, for the next graduation ceremony).*

*In the event that your eligibility for the Awards of Excellence (confirmation email from the Graduate Studies Office) has not been confirmed at least 5 business days prior to the deadline, you may choose to defer the submission of your application to the next competition.*

# An application that is not compliant or incomplete as of the deadline will be rejected

**PRESENTATION STANDARDS FOR THE *CURRICULUM VITAE***

NOTE: Your application will be rejected if you do not follow these standards; please respect them scrupulously

# Publications and communications (refereed)

Please do not mention here academic productions such as internship report or technical report, nor your dissertation or thesis.

For each of your publications or communications mentioned here, if you are not the sole author, please describe what was your contribution to the publication. **NOTE**: *This is mandatory even for publications or communications of which you are the 1st author.*

The presentation of your publications and communications must be categorized as follows:

Publications

1) Published articles, 2) articles that have been accepted but not published and 3) submitted articles.

Communications

1) Presented communications, 2) communications that have been accepted but not presented and

3) submitted communications.

Any publications and communications arising from your research work that was carried out during the course of the study program related to the competition must be identified with an asterisk **(\*)**.

Do not forget to include the proofs of acceptance or submission of publications and communications for categories 2) and 3) with your Application for Candidacy. Otherwise, your Application will be incomplete, and will be rejected.

# Scholarships and awards:

You must indicate the elements listed, in the following order, for each item: the name of the organization/the name of the scholarship or award / the total amount (if applicable) / the beginning and ending dates (mm/yyyy to mm/yyyy).

Do not include scholarships received from Student Financial Assistance (“Loans and Bursaries”), your research director not nor from MITACS-Acceleration, or exemptions from extra fees for Master’s programs (*ÉTS* competition).

Any scholarships, awards or other distinctions obtained during the course of the study program related to the competition must be identified with an asterisk **(\*)**.

*Dean of Studies Office (26-06-2023)*